



**GEELONG  
REGIONAL  
LIBRARIES**



**BUDGET 2023-2024  
STRATEGIC RESOURCE PLAN 2023-2027**

**ADOPTED JUNE 2023**



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# 1 INTRODUCTION

Geelong Regional Library Corporation (GRLC) was created in March 1997 in accordance with sections 196 and 197 of the *Local Government Act 1989*. The Corporation provides library services to all residents of the Borough of Queenscliffe, City of Greater Geelong, Colac Otway Shire, Golden Plains Shire and Surf Coast Shire. The network covers an area of almost 9,000 square kilometres, with 19 libraries located at Apollo Bay, Bannockburn, Barwon Heads, Belmont, Chilwell, Colac, Corio, Borongook Drysdale, Geelong, Geelong West, Highton, Lara, Leopold, Newcomb, Ocean Grove, Queenscliff, Torquay, Waurn Ponds and Western Heights College. There are three mobile libraries, a Home Library Service and an inter library loans service.

GRLC's annual recurrent income is comprised as follows:

RECURRENT INCOME	ACTUAL 2021-22 \$	BUDGET 2022-23 \$	BUDGET 2023-24 \$	2022-23 to 2023-24 \$ Increase/ (Decrease)	2022-23 to 2023-24 % Increase/ -Decrease	% of 2023-24 Income	Comments
<b>Member Council Contributions</b>	13,642,932	13,695,248	14,882,232	1,186,984	8.7%	83.7%	Agreed 2% increase across Member Councils. Does not include the additional \$0.406m required to run Drysdale for full year.
<b>State Government Grants - Public Libraries Funding Program</b>	2,339,713	2,380,658	2,374,220	(6,438)	-0.3%	13.4%	No increase in PLFP funding for 2023-2024
<b>State Government Grants</b>	39,576	-	-	-	0.0%	0.0%	
<b>Fees &amp; Charges</b>	233,420	419,844	254,999	(164,845)	-39.3%	1.3%	Reduced venue hire
<b>Interest &amp; Sundry Income</b>	96,578	311,650	260,200	(51,450)	-16.5%	1.6%	Reduced grant income
<b>TOTAL RECURRENT INCOME</b>	<b>16,352,219</b>	<b>16,807,400</b>	<b>17,771,652</b>	<b>964,252</b>	<b>5.7%</b>	<b>100.00%</b>	



The Library Service is funded by Member Councils, the State Government and its own operations on the following basis:

- Member Council contributions: 83.1% (2021-22: 81.5%)
- State Government Grants – Public Libraries Funding Program: 14.0% (2021-22: 14.2%)
- Fees & Charges: 1.4% (2021-22: 2.3%)
- Interest & Sundry Income: 1.6% (2021-22: 2.0%)

The Library Service is mindful of the cost pressures on Member Councils, in light of the rate cap this coming financial year of 3.5% and the on-going impact of COVID-19 on normal business activities, GRLC has agreed an increase of 2.0% from Member Councils. We are continually reassessing processes to ensure that value is being achieved, in particular for procurement of library materials, equipment, and services.

Library services continue to be one of the most popular and valued of all Council services and continues to attract high levels of engagement. With the dual impact of COVID-19 and the winter ‘flu season we have developed a business continuity plan for each of our libraries to ensure we were providing a consistent, safe and high-quality service to our customers. GRLC’s 2021-22 Annual Report demonstrated the following:

- 35% or 124,203 people are library members from a total population of 358,817 across the five Member Councils at 30 June 2022
- There were 959k visits to 19 library libraries and 3 mobile libraries and 1,275,336 website visits
- 2.0 million loans of collection items
- 319,000 eBook and eMagazine loans
- Programs and events attracted 29,479 participants across children’s, youth and adult programs.

**124K**  
library members

**959K**  
visits to libraries

**16,700**  
events & programs  
attendees

## 2 LINK TO THE LIBRARY PLAN

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### 2.1 Library Plan 2021-2025

The Library Plan 2021-25 *Connecting and Thriving* acknowledges and responds to the changes and challenges of 2020 and 2021.

#### PURPOSE

A thriving public library service that boosts our communities' health, prosperity, connectedness and belonging. The Plan is built around four interconnected pillars: Community, Places and Spaces, Our People and Regional Leadership. These pillars aim to strengthen and expand what we already do so well as a leading public library service – providing spaces, tools and know-how to help our communities to connect and thrive.

#### FOUR PILLARS

##### 1. Community

Geelong Regional Libraries is an innovative partner. We are addressing local needs with local solutions. You see us out and about in the region, focusing on vulnerable and hard to reach communities.

##### 2. Places and Spaces

Our spaces are adaptable and democratic; uplifting and sustainable.

##### 3. Our People

Our team is curious, caring and skilled. We exhibit a spirit of experimentation that matches transformative times.

##### 4. Regional Leadership

Geelong Regional Libraries is known for leading regional recovery. We use our core strength for community good.

### 2.2 Planning and Accountability Framework

#### BUDGET PROCESSES

The preparation of the Budget begins with library officers preparing the Annual Budget in accordance with the Local government Act 1989 and submitting the Draft Budget to the Board for approval in principle.

GRLC is then required to give public notice that it intends to adopt the Budget. It must give at least 28 days' notice of its intention to adopt the proposed Budget and make the Budget available for inspection at its Offices. A person has a right to make a submission on any proposal contained in the Budget and any submission must be considered before adoption of the Budget by the Board.

The final step is for the Board to adopt the Budget after receiving and considering any submission from interested parties.

The Budget is required to be adopted by 30 June and a copy submitted to the Minister for Local Government within 28 days of adoption each year. The key dates for the budget process are summarised below:

Action	Description	Date
1	Preliminary Budget presentation at Board Meeting	16 February 2023
2	Proposed Budget submitted to the Board for approval	27 April 2023
3	Revised Proposed Budget submitted to the Board for approval	11 May 2023
4	Public notice advising intention to adopt Budget	12 May 2023
5	Budget available for public inspection and comment for at least 28 days	12 May 2023 – 9 June 2023
6	Meeting to consider public submissions (if required)	15 June 2023
7	Budget and submissions presented to the Board for adoption (subject to final adopted Budgets of Member Councils)	29 June 2023
8	Copy of Adopted Budget submitted to the Minister for Local Government within 28 days of adoption	21 July 2023

## LEGISLATIVE REQUIREMENTS

Under the *Local Government Act 1989*, GRLC is required to prepare and adopt an Annual Budget for each financial year. The Budget is required to disclose the fees and charges that GRLC intends to levy as well as a range of other information required by the *Local Government (Finance and Reporting) Regulations 2014* which support the Act. The 2023-24 Budget, which is included in this report, is for the year 1 July 2023 to 30 June 2024 and is prepared in accordance with the Act and Regulations.

This Budget incorporates the Strategic Resource Plan (SRP) for the 3 years to 2026-27. The SRP takes the strategic objectives and strategies as specified in the Library Plan and expresses them in financial terms.

In preparing the SRP, the GRLC has complied with the following principles of sound financial management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities
- Consider the financial effects of the library service's decisions on future generations
- Provide full, accurate and timely disclosure of financial information.

### 2.3 Budget Influences

In preparing the Budget a number of overarching budget principles are followed and budget assumptions are made about the internal and external environment within which the library service operates. Known factors and influences which are likely to impact significantly on the services delivered in the budget period are also taken into consideration. These include:

- The Victorian State Government rate cap is 3.5% for the 2023-24 financial year (1.75% in 2022-23), GRLC and the Member Councils have aligned on a 2% increase
- Funding from the State Government public library recurrent grant has increased at an average of 2.1% per year over the last six financial years. This funding has not kept pace with GRLC's expanding network and the 22.4% increase in employee costs over that time.

## 2.4 Budget Principles

The 2023-24 Budget intends to achieve a recurrent surplus (prior to depreciation) that is sufficient to meet capital expenditure requirements. A decrease in overall cash is acceptable when a temporary expenditure increase is approved by the GRLC Board for special projects.

The 2023-24 Budget has also included the principles contained in the Draft 2023-2024 City of Greater Geelong Budget. In this instance the contribution required from CoGG to cover the additional running costs of the new Boronggook Drysdale Libraries valued at \$0.406m in 2023-24 has not been included. However the contribution required from CoGG to cover the additional running costs for Boronggook Drysdale and Armstrong Creek libraries of \$1.448m p.a. from 2025-2027 has been included and the GRLC SRP reflects this.

In response this reduced contribution from CoGG we have had to make the following changes that will include:

- Not filling current vacancies that are budgeted for in FY24
- Reducing discretionary costs

The following principles have also been incorporated in the 2023-24 Budget:

### SERVICE LEVELS

- Library services are following the Business Continuity Plan and responding to the needs of the community and any post pandemic government health advice.

### BUDGET PARAMETERS

- Achieving a recurrent surplus (prior to depreciation) that is sufficient to meet capital expenditure requirements
- Maintaining an acceptable level of cash reserves at the end of each year to cover anticipated long service leave commitments and asset renewal
- Expenditure Budget has been thoroughly reviewed and is considered realistic and achievable
- Maintaining a capital expenditure program on the library collection and technology
- Set income budgets that are realistic and continue the achievement of the Library Plan
- Regional costs across the network are distributed to Member Councils in accordance with the cost allocation formula detailed in the Library Agreement between the five Member Councils.

## 2.5 Budget and Strategic Resource Plan Assumptions

### INCOME

- Member Council contributions for 2023-24 reflect an overall increase of 8.7%, of which a base increase of 2% has been applied by all Member Councils. The City of Greater Geelong contribution does not include a further \$0.406m required to cover the wages and salaries for a full year for the new Boronggook Drysdale Library.
- State Government Grants - Public Libraries Funding Program grants to Member Councils are estimated to be the same as 2022-2023. The Department of Jobs, Precincts and Regions will confirm these grants in mid-2023
- Interest income is estimated at \$131,250, which is an increase on the prior year budget
- User Fees & Charges – Venue Hire income has reduced by \$107,000
- Sundry Income – The realignment of our Grants process continues as we build on the successes of the 2022-23 year
- The 2022-23 confirmed level of capital grants for collections of \$66,417 is assumed to continue in each year of this SRP. If these grants do not continue, the capital expenditure on collections will be adjusted accordingly.

### SALARIES

The Enterprise Agreement (EA) was ratified in early February 2022. The actual increase has been applied to the 2023-24 salary budget, resulting in a \$250k increase.

Also included in salaries are banding increments, superannuation at an increased rate of 11.0%, Fringe Benefits Tax and WorkCover Insurance premium at the current rate of 0.43%.

There is an additional salary expense to cover a full year for the new Boronggook Drysdale library and part year for the new Biyal-a Armstrong Creek Library of \$1.118m.

The overall result is an increase in salary costs of 9.1% when compared to the 2022-23 Adopted Budget.

### OTHER EXPENDITURE

- Specific expenditure line items relating to existing contracts such as courier services and digital communications agreements are based on known costs.
- An amount of \$100k has been included to cover legal and consultant costs associated with any preliminary work on the alternate enterprise business model.
- Depreciation costs are estimated to remain steady when compared to the 2021-22 actual result, as discussed in sections 4.1.7 'Depreciation' and 4.5 'Financial Resources'.



## BALANCE SHEET

The 2023-24 budgeted balance sheet is based on the most recently completed financial year (2021-22). This will enable the budgeted balance sheet to more closely reflect the expected actual balance sheet as at 30 June 2024.

The calculation is as follows:

### **Actual 2021-22 Balance Sheet**

+ Budgeted 2022-23 Income Statement & Capital Expenditure

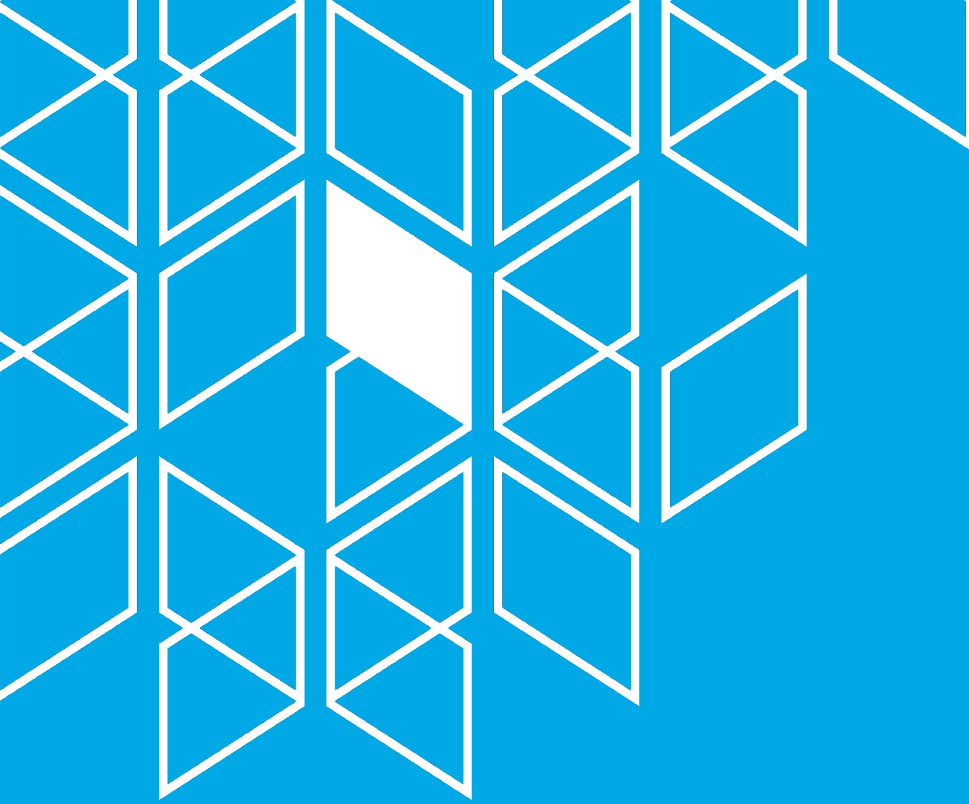
+ Budgeted 2023-24 Income Statement & Capital Expenditure

= **Budgeted 2023-24 Balance Sheet**

The result is a decreasing net asset value over the four years of the SRP, which is mainly due to a continuing net deficit after depreciation over the SRP.

## CAPITAL EXPENDITURE

- Capital expenditure will see small year on year increments across the four years of the SRP;
- The Library Plan includes the adoption of:
  - A digital services strategy
  - Investment in the technology in Wurdi Youang to unlock further revenue opportunities.
  - A furniture, fittings and equipment review, that will provide recommendations for future levels of investment commitment.



# 3 FINANCIAL STATEMENTS

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This section presents information in regards to the Financial Statements and Statement of Human Resources. The Budget information for the year 2023-24 incorporates the Strategic Resource Plan for the three years ending 30 June 2027.

This section includes the following financial statements prepared in accordance with the *Local Government Act 1989* and the Local Government Model Financial Report:

- Comprehensive Income Statement
- Balance Sheet
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

### 3.1 COMPREHENSIVE INCOME STATEMENT FOR THE FOUR YEARS ENDING 30 JUNE 2027

	NOTES	BUDGET 2023-24 \$	PLAN 2024-25 \$	PLAN 2025-26 \$	PLAN 2026-27 \$
<b>Income</b>					
Member Council Contributions	4.1.2	14,882,232	16,627,876	16,960,434	17,299,643
State Govt Grants	4.1.3	2,374,220	2,421,705	2,470,139	2,519,542
User Fees	4.1.1	277,699	327,699	377,699	427,699
Other Income	4.1.1	237,500	251,500	257,310	263,352
Grants - Capital	4.1.3	66,981	66,981	66,981	66,981
<b>Total Income</b>	<b>4.1.1</b>	<b>17,838,633</b>	<b>19,695,762</b>	<b>20,132,563</b>	<b>20,577,217</b>
<b>Expenditure</b>					
Employee costs	4.1.5	13,603,735	15,471,942	15,993,223	16,472,094
Materials & Services	4.1.6	2,423,825	2,423,825	2,423,825	2,423,825
Depreciation	4.1.7	1,903,855	1,903,855	1,903,855	1,903,855
Book value of items written off	4.1.7	299,462	299,462	299,462	299,462
Amortisation - ROU assets		100,288	75,288	55,288	40,288
Finance costs - leases	4.1.6	2,850	2,850	2,850	2,850
Other expenses	4.1.6	12,000	12,000	12,100	12,100
<b>Total Expenditure</b>		<b>18,346,014</b>	<b>20,189,222</b>	<b>20,690,602</b>	<b>21,154,473</b>
<b>NET SURPLUS / (DEFICIT)</b>		<b>(507,382)</b>	<b>(493,460)</b>	<b>(558,039)</b>	<b>(577,256)</b>

### 3.2 BALANCE SHEET FOR THE FOUR YEARS ENDING 30 JUNE 2027

	NOTES	BUDGET 2023-24 \$	PLAN 2024-25 \$	PLAN 2025-26 \$	PLAN 2026-27 \$
<b>Current Assets</b>					
Cash and Investments	4.3	4,586,316	4,539,116	4,357,337	4,091,340
Receivables		-	-	-	-
Prepayments		228,018	228,018	228,018	228,018
<b>Total Current Assets</b>		<b>4,814,334</b>	<b>4,767,134</b>	<b>4,585,355</b>	<b>4,319,358</b>
<b>Non-Current Assets</b>					
Property, Plant & Equipment	4.2.2	8,692,365	8,321,393	8,000,421	7,729,449
Right-of-use assets		100,564	25,276	(30,012)	(70,300)
<b>Total Non-Current Assets</b>		<b>8,792,929</b>	<b>8,346,669</b>	<b>7,970,409</b>	<b>7,659,149</b>
<b>TOTAL ASSETS</b>		<b>13,607,263</b>	<b>13,113,803</b>	<b>12,555,764</b>	<b>11,978,507</b>
<b>Current Liabilities</b>					
Payables		881,267	881,267	881,267	881,267
Provisions		1,926,647	1,926,647	1,926,647	1,926,647
Lease liabilities		73,382	73,382	73,382	73,382
<b>Total Current Liabilities</b>		<b>2,881,296</b>	<b>2,881,296</b>	<b>2,881,296</b>	<b>2,881,296</b>
<b>Non-Current Liabilities</b>					
Provisions		179,846	179,846	179,846	179,846
Lease Liabilities		231,470	231,470	231,470	231,470
<b>Total Non-Current Liabilities</b>		<b>411,316</b>	<b>411,316</b>	<b>411,316</b>	<b>411,316</b>
<b>TOTAL LIABILITIES</b>		<b>3,292,612</b>	<b>3,292,612</b>	<b>3,292,612</b>	<b>3,292,612</b>
<b>NET ASSETS</b>	4.2	<b>10,314,651</b>	<b>9,821,190</b>	<b>9,263,151</b>	<b>8,685,894</b>
<b>Equity</b>					
Members Contribution		3,886,011	3,886,011	3,886,011	3,886,011
Accumulated Surplus		6,428,639	5,935,179	5,377,140	4,799,883
<b>TOTAL EQUITY</b>	4.2	<b>10,314,650</b>	<b>9,821,190</b>	<b>9,263,151</b>	<b>8,685,894</b>

### 3.3 STATEMENT OF CASH FLOWS FOR THE FOUR YEARS ENDING 30 JUNE 2027

	BUDGET 2023-24 \$	PLAN 2024-25 \$	PLAN 2025-26 \$	PLAN 2026-27 \$
<b>Cash Flows from Operating Activities</b>				
<b>Receipts</b>				
Member Council Contributions	15,108,737	16,858,912	17,196,090	17,540,012
Grants - operating	2,374,220	2,421,705	2,470,139	2,519,542
User Fees	305,469	360,469	415,469	470,469
Interest received	131,250	145,250	151,060	157,102
Capital Income	10,000	10,000	10,000	10,000
Grants - Capital	56,981	56,981	56,981	56,981
Other Income	116,875	116,875	116,875	116,875
	<b>18,103,533</b>	<b>19,970,192</b>	<b>20,416,614</b>	<b>20,870,981</b>
<b>Payments</b>				
Employee costs	(13,603,735)	(15,471,942)	(15,993,223)	(16,472,094)
Materials & Services	(2,587,478)	(2,587,478)	(2,587,478)	(2,587,478)
Other payments	(13,200)	(13,200)	(13,310)	(13,310)
Net GST refund/(payment)	164,760	145,230	140,619	135,906
	<b>(16,039,653)</b>	<b>(17,927,390)</b>	<b>(18,453,392)</b>	<b>(18,936,976)</b>
<b>Net Cash Inflow from Operating Activities</b>	<b>2,063,880</b>	<b>2,042,802</b>	<b>1,963,222</b>	<b>1,934,006</b>
<b>Cash Flows from Investing Activities</b>				
Capital Expenditure	(2,125,580)	(2,015,580)	(2,070,580)	(2,125,580)
<b>Net Cash Outflow from Investing Activities</b>	<b>(2,125,580)</b>	<b>(2,015,580)</b>	<b>(2,070,580)</b>	<b>(2,125,580)</b>
<b>Cash Flows from Financing Activities</b>				
Interest paid - lease liability	(2,850)	(2,850)	(2,850)	(2,850)
Repayment of lease liabilities	(71,572)	(71,572)	(71,572)	(71,572)
<b>Net Cash used in Financing Activities</b>	<b>(74,422)</b>	<b>(74,422)</b>	<b>(74,422)</b>	<b>(74,422)</b>
<b>Net Increase / (Decrease) in Cash Held</b>	<b>(136,122)</b>	<b>(47,200)</b>	<b>(181,780)</b>	<b>(265,996)</b>
Cash at the Beginning of the Financial Year	4,722,438	4,586,316	4,539,116	4,357,337
<b>CASH AT THE END OF THE FINANCIAL YEAR</b>	<b>4,586,316</b>	<b>4,539,116</b>	<b>4,357,337</b>	<b>4,091,340</b>

### 3.4 STATEMENT OF CAPITAL WORKS FOR THE FOUR YEARS ENDING 30 JUNE 2027

	BUDGET 2023-24 \$	PLAN 2024-25 \$	PLAN 2025-26 \$	PLAN 2026-27 \$
Collections	1,507,345	1,507,345	1,507,345	1,507,345
IT Infrastructure	350,000	200,000	200,000	200,000
Furniture, Fittings & Equipment	75,000	125,000	175,000	225,000
Vehicle Replacement	-	-	-	-
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>1,932,345</b>	<b>1,832,345</b>	<b>1,882,345</b>	<b>1,932,345</b>
<b>Represented By:</b>				
New Asset Expenditure	-	-	-	-
Asset Renewal Expenditure	1,932,345	1,832,345	1,882,345	1,932,345
Asset upgrade expenditure	-	-	-	-
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>1,932,345</b>	<b>1,832,345</b>	<b>1,882,345</b>	<b>1,932,345</b>
<b>Funding Sources:</b>				
Grants	56,981	56,981	56,981	56,981
GRLC	1,875,364	1,775,364	1,825,364	1,875,364
<b>TOTAL FUNDING SOURCES</b>	<b>1,932,345</b>	<b>1,832,345</b>	<b>1,882,345</b>	<b>1,932,345</b>

### 3.5 STATEMENT OF HUMAN RESOURCES FOR THE FOUR YEARS ENDING 30 JUNE 2027

	BUDGET 2023-24 \$	PLAN 2024-25 \$	PLAN 2025-26 \$	PLAN 2026-27 \$
<b>Staff Expenditure</b>				
Salaries - Operating	13,603,735	15,471,942	15,993,223	16,472,094
Salaries - Capital	-	-	-	-
<b>TOTAL STAFF EXPENDITURE</b>	<b>13,603,735</b>	<b>15,471,942</b>	<b>15,993,223</b>	<b>16,472,094</b>
<b>Staff EFT (Equivalent Full Time)</b>	<b>EFT</b>	<b>EFT</b>	<b>EFT</b>	<b>EFT</b>
Library And Heritage Services	141.3	153.3	153.3	153.3
<b>TOTAL EFT AT 30 JUNE</b>	<b>141.3</b>	<b>153.3</b>	<b>153.3</b>	<b>153.3</b>

# 4 NOTES TO THE FINANCIAL STATEMENTS

This section presents detailed information on material components of the financial statements.

## 4.1 Comprehensive Income Statement

### 4.1.1 TOTAL OPERATING AND CAPITAL REVENUE

RECURRENT INCOME	ACTUAL 2021-22 \$	BUDGET 2022-23 \$	BUDGET 2023-24 \$	2022-23 to 2023-24 \$ Increase/ (Decrease)	2022-23 to 2023-24 % Increase/ -Decrease
<b>OPERATING</b>					
Member Council Contributions	13,642,932	13,695,248	14,882,232	1,186,984	8.7%
State Government Grants - PLFP	2,339,713	2,380,658	2,374,220	(6,438)	-0.3%
State Government Grants	39,576	-	-	-	0.0%
Fees & Charges	233,420	419,844	254,999	(164,845)	-39.3%
Interest & Sundry Income	96,578	311,650	260,200	(51,450)	-16.5%
<b>Total - Operating</b>	<b>16,352,219</b>	<b>16,807,400</b>	<b>17,771,652</b>	<b>964,252</b>	<b>5.7%</b>
<b>CAPITAL</b>					
State Government Grants	56,417	56,417	56,981	564	1.0%
City of Greater Geelong	10,000	10,000	10,000	-	0.0%
<b>Total - Capital</b>	<b>66,417</b>	<b>66,417</b>	<b>66,981</b>	<b>564</b>	<b>0.8%</b>
<b>TOTAL OPERATING &amp; CAPITAL REVENUE</b>	<b>16,418,636</b>	<b>16,873,817</b>	<b>17,838,633</b>	<b>964,816</b>	<b>5.7%</b>



#### 4.1.2 MEMBER COUNCIL CONTRIBUTIONS

According to the Library Agreement between the five Member Councils, the direct costs of each service point and mobile service are borne by the Member Councils in whose municipal district the service is delivered. Indirect costs – i.e. regional costs – are apportioned on a usage basis by calculating the total of loans and visits to each point of service and mobile libraries.

MEMBER COUNCIL CONTRIBUTION	ACTUAL 2021-22 \$	BUDGET 2022-23 \$	BUDGET 2023-24 \$	2022-23 to 2023-24 \$ Increase/ (Decrease)	2022-23 to 2023-24 % Increase/ -Decrease
Golden Plains Shire	415,522	426,372	434,899	8,527	2.0%
City of Greater Geelong	11,261,139	11,458,055	12,600,000	1,141,945	10.0%
Borough of Queenscliffe	220,709	225,844	230,361	4,517	2.0%
Surf Coast Shire	732,767	748,722	763,696	14,974	2.0%
Colac Otway Shire	996,647	819,701	836,095	16,394	2.0%
<b>Member Council Contributions - Annual Operating Allocations</b>	<b>13,626,784</b>	<b>13,678,694</b>	<b>14,865,052</b>	<b>1,186,358</b>	<b>8.7%</b>
City of Greater Geelong – Western Heights Library recurrent	16,148	16,554	17,180	626	3.8%
City of Greater Geelong – Western Heights Library capital	10,000	10,000	10,000	-	0.0%
<b>TOTAL MEMBER COUNCIL CONTRIBUTIONS</b>	<b>13,652,932</b>	<b>13,705,248</b>	<b>14,892,232</b>	<b>1,186,984</b>	<b>8.7%</b>

### 4.1.3 STATE GOVERNMENT GRANTS

State Government grants are received from two funding programs:

- Public Libraries Funding Program – Grants to Member Councils are assumed to grow by 3.0%, based on the declared rate cap of 3.5%. The Department of Jobs, Precincts and Regions will confirm these grants in mid-2023
- Premier’s Reading Challenge Book Fund –The funding per municipality is expected to remain unchanged throughout the SRP.

STATE GOVERNMENT GRANT PER MEMBER COUNCIL	ACTUAL 2021-22 \$	BUDGET 2022-23 \$	BUDGET 2023-24 \$	2022-23 to 2023-24 \$ Increase/ (Decrease)	2022-23 to 2023-24 % Increase/ -Decrease
Golden Plains Shire	207,007	210,630	210,060	(570)	-0.3%
City of Greater Geelong	1,589,606	1,617,424	1,613,050	(4,374)	-0.3%
Borough of Queenscliffe	79,408	80,798	80,580	(218)	-0.3%
Surf Coast Shire	257,529	262,036	261,327	(709)	-0.3%
Colac Otway Shire	206,163	209,770	209,203	(567)	-0.3%
<b>Total - Public Libraries Funding Program</b>	<b>2,339,713</b>	<b>2,380,658</b>	<b>2,374,220</b>	<b>(6,438)</b>	<b>-0.3%</b>
State Govt Grant - Heritage	39,576	-	-	-	0.0%
<b>STATE GOVERNMENT GRANTS RECURRENT</b>	<b>2,379,289</b>	<b>2,380,658</b>	<b>2,374,220</b>	<b>(6,438)</b>	<b>-0.3%</b>
Capital Grant - Premiers Reading Challenge Book Fund	56,417	56,417	56,981	564	1.0%
<b>TOTAL STATE GOVERNMENT GRANTS</b>	<b>2,435,706</b>	<b>2,437,075</b>	<b>2,431,201</b>	<b>(5,874)</b>	<b>-0.2%</b>

### DISTRIBUTION OF PLFP FUNDING

The allocation of funding is based on a two-component formula:

- 87.5% is based on the size of the municipal population
- 12.5% is based on five Council factors:
  - Percentage of population with low English proficiency
  - Rate of population dispersion
  - Level of remoteness from metropolitan or regional centres
  - Level of socio-economic disadvantage
  - Percentage of population over 60 years of age.

#### 4.1.4 BUDGETED COMPREHENSIVE INCOME STATEMENT

The Operating Budget is prepared in accordance with the relevant accounting standards and includes all income; excludes capital expenditure and includes depreciation.

COMPREHENSIVE INCOME STATEMENT	ACTUAL 2021-22 \$	BUDGET 2022-23 \$	BUDGET 2023-24 \$	2022-23 to 2023-24 \$ Increase/ (Decrease)	2022-23 to 2023- 24 % Increase/ -Decrease
<b>RECURRENT INCOME</b>					
Member Council Contributions	13,626,784	13,678,694	14,865,052	1,186,358	8.7%
COGG - Western Heights	16,148	16,554	17,180	626	3.8%
State Government Grants - PLFP	2,339,713	2,380,658	2,374,220	(6,438)	-0.3%
State Government Grants - Other	39,576	-	-	-	0.0%
<b>User Fees</b>					
Venue Hire	99,953	257,448	150,000	(107,448)	-41.7%
Business Service Fees	101,354	73,656	74,999	1,343	1.8%
Photocopying Revenue	13,826	23,743	20,000	(3,743)	-15.8%
Other User Fees	2,094	34,997	32,700	(2,297)	-6.6%
<b>Total User Fees</b>	<b>217,226</b>	<b>389,844</b>	<b>277,699</b>	<b>(112,145)</b>	<b>-28.8%</b>
<b>Other Income</b>					
Fines	10,906	-	-	-	0.0%
Interest On Investments	15,305	12,600	131,250	118,650	941.7%
Other Income	69,354	329,050	106,250	(222,800)	-67.7%
<b>Total Other Income</b>	<b>95,565</b>	<b>341,650</b>	<b>237,500</b>	<b>(104,150)</b>	<b>-30.5%</b>
Gain on Sale Of Plant & Equipment	17,206	-	-	-	0.0%
<b>Total Recurrent Income</b>	<b>16,352,219</b>	<b>16,807,400</b>	<b>17,771,652</b>	<b>964,252</b>	<b>5.7%</b>
<b>RECURRENT EXPENDITURE</b>					
<b>Employee Related</b>					
Salaries	10,434,814	11,301,123	12,302,997	1,001,874	8.9%
Superannuation & Workcover	1,033,785	1,166,052	1,300,738	134,686	11.6%
<b>Total Employee Expenses</b>	<b>11,468,600</b>	<b>12,467,175</b>	<b>13,603,735</b>	<b>1,136,560</b>	<b>9.1%</b>
<b>Materials &amp; Services</b>					
Contract Payments	794,459	852,842	439,439	(413,403)	-48.5%
Building Maintenance	35,690	37,932	35,022	(2,910)	-7.7%
General Maintenance	54,824	89,027	63,299	(25,728)	-28.9%
Utilities	229,068	306,217	250,000	(56,217)	-18.4%
Office Administration	916,793	1,179,130	802,253	(376,877)	-32.0%
Information Technology	443,451	782,432	695,032	(87,400)	-11.2%
Insurance	36,526	41,648	38,780	(2,868)	-6.9%
Consultants	156,280	148,848	100,000	(48,848)	-32.8%
<b>Materials &amp; Services Total</b>	<b>2,667,090</b>	<b>3,438,076</b>	<b>2,423,825</b>	<b>(1,014,251)</b>	<b>-29.5%</b>
Finance costs - leases	8,428	2,850	2,850	-	0.0%
Other expenses	15,000	11,800	12,000	200	1.7%
<b>Total Recurrent Expenditure</b>	<b>14,159,117</b>	<b>15,919,901</b>	<b>16,042,409</b>	<b>122,508</b>	<b>0.8%</b>
<b>Recurrent Surplus / (Deficit) Before Depreciation</b>	<b>2,193,102</b>	<b>887,499</b>	<b>1,729,242</b>	<b>841,743</b>	<b>94.8%</b>
Depreciation	1,870,237	1,974,373	1,903,855	(70,518)	-3.6%
Amortisation - right of use assets	75,285	100,288	100,288	-	0.0%
Book Value of Assets Written Off	414,195	299,462	299,462	-	0.0%
<b>Recurrent Surplus / (Deficit) After Depreciation</b>	<b>(166,616)</b>	<b>(1,486,624)</b>	<b>(574,363)</b>	<b>912,261</b>	<b>61.4%</b>
<b>Non Recurrent Income</b>					
Capital Grants And Income	66,417	66,417	66,981	564	0.8%
<b>NET SURPLUS / (DEFICIT)</b>	<b>(100,199)</b>	<b>(1,420,207)</b>	<b>(507,382)</b>	<b>912,825</b>	<b>64.3%</b>

#### 4.1.5 EMPLOYEE EXPENSES

Employee costs comprise 76.0% of total cash expenditure for 2023-24. This is an increase from 71.0% in the prior year Budget, and mainly reflects the additional wages and salaries for the new Boronggook Drysdale library.

Employee costs include all labour related expenditure such as salary and wages, and on-costs such as allowances, leave entitlements, employer superannuation, WorkCover insurance and Fringe Benefits Tax. Long service and annual leave are statutory requirements and provisions for the payments of these items are included in the Budget. Salaries and wages are reflective of salary banding increments. Employer superannuation includes the increase in the statutory Superannuation Guarantee Charge from 10.5% to 11.0% from 1 July 2023.

The salaries of employees working in libraries and mobile libraries are allocated directly to the respective Member Council as per the Library Agreement. The cost of regional support staff is apportioned on the basis of usage by calculating the total of loans and visits to each point of service.

Employee expenses are expected to increase by 9.1% in 2023-24. Refer to 'Salaries' in Section 2.5 'Budget and Strategic Resource Plan Assumptions' for further discussion.

A summary of employee expenditure and the number of equivalent full time (EFT) staff relating to the provision of library services is included below:

	BUDGET	COMPRISES:		BUDGET	COMPRISES:	
	2023-24	PERMANENT	PERMANENT	2022-23	PERMANENT	PERMANENT
	\$	FULL TIME	PART TIME	EFT	FULL TIME	PART TIME
		\$	\$		EFT	EFT
Total Permanent Staff	12,641,494	6,493,298	6,148,197	127.4	58.4	69.0
Casuals and Other Staff	1,318,332			13.9		
<b>TOTAL <sup>1</sup></b>	<b>13,959,826</b>			<b>141.3</b>		

<sup>1</sup> Includes Superannuation, WorkCover Insurance and Fringe Benefits Tax

#### 4.1.6 OTHER EXPENDITURE

##### Contract Payments

This expenditure category relates to external businesses and contractors engaged for a range of services including shelf-ready processing of collection items, couriers, Regional Library Support Centre Level 4 GLHC office lease and security services. Increases only where contractually required.

##### Maintenance and General Maintenance

This expenditure includes minor plant, furniture and equipment, and the running costs of GRLC vehicles and mobile libraries.

##### Utilities

Utilities largely reflect library communications costs as indicated by Telstra for 2023-24 and contract with AARNET for internet communications at the Geelong Library and Heritage Centre.

##### Office Administration

This category of expenditure includes eCollection subscriptions, health and safety items, printing, office stationery, photocopier/printer costs, minor IT upgrades, staff training and development, bank fees, corporate advertising and marketing, recruitment advertising, events and programming costs.

##### Information Technology

IT comprises computer support, and minor hardware and software.

##### Insurance

GRLC incurs a direct expense for Directors and Officers Liability insurance, Commercial Crime insurance and Industrial Special Risks insurance. Other insurance coverages are included in policies held and paid by City of Greater Geelong: Public and Products Liability, Professional Indemnity, coverage of lending materials and heritage items.

##### Consultants

This category also includes legal expenses.

#### 4.1.7 DEPRECIATION

Depreciation is the decrease in value of the current library collection and equipment due to usage. GRLC's capital expenditure seeks to replenish the collection as obsolete items are withdrawn, in order to maintain a high quality collection which meets the needs of the communities we serve.

The depreciation expense has increased significantly over the last ten years due to the expansion of the library network, and subsequent increase in the size of the library collection and equipment.

For 2023-24, the depreciation expense is budgeted to be slightly higher than the actual expense for the 2021-22 financial year.

## 4.2 Balance Sheet

The following table represents a summary of the Library's assets, liabilities and equity:

<b>BUDGETED BALANCE SHEET</b>	<b>ACTUAL 2021-22 \$</b>	<b>BUDGET 2022-23 \$</b>	<b>BUDGET 2023-24 \$</b>
<b>Assets and Liabilities</b>			
Total Assets	13,609,612	12,917,239	13,607,263
Total Liabilities	3,292,612	2,941,765	3,292,612
<b>NET ASSETS</b>	<b>10,317,000</b>	<b>9,975,474</b>	<b>10,314,651</b>
<b>EQUITY</b>	<b>12,242,237</b>	<b>8,050,237</b>	<b>10,314,650</b>

The Library's major assets comprise its bank balance, the collection, vehicles, furniture and office equipment. GRLC does not own any land or buildings. The major liability is employee provisions. Equity consists of Member Council contributions and the accumulated accounting surplus.

### 4.2.1 BORROWINGS

GRLC had no borrowings during the financial year 2022-23 and will not be taking out any borrowings for the 2023-24 financial year.

### 4.2.2 PROPERTY, PLANT AND EQUIPMENT

The value of GRLC assets is expected to decline until we begin a furniture, fittings and equipment replenishment strategy in 2023-2024.

The investment gap ratios in section 5 'Financial Indicators' provide further detail.

### 4.3 Cash

The following table represents a summary of the Standard Cash Flow Statement and indicates the cash results from the operating, investing and financing activities for the 2023-24 financial year.

<b>CASH FLOWS</b>	<b>ACTUAL 2021-22 \$</b>	<b>BUDGET 2022-23 \$</b>	<b>BUDGET 2023-24 \$</b>
Operating Activities	2,585,639	2,960,657	2,063,880
Investing Activities	(1,984,197)	(1,691,095)	(2,125,580)
Financing Activities	(80,000)	(81,504)	(74,422)
<b>Net Increase/(Decrease) in Cash Held</b>	<b>521,442</b>	<b>1,188,058</b>	<b>(136,122)</b>
Cash at Beginning of Financial Year	2,512,936	2,020,233	4,722,438
<b>CASH AT END OF FINANCIAL YEAR</b>	<b>3,034,378</b>	<b>3,208,291</b>	<b>4,586,316</b>

#### CASH AT END OF THE YEAR

Overall, total cash is forecast to be \$4.7m as at 30 June 2023 which is sufficient to cover the budgeted current employee entitlements expected to be settled within 12 months.

Cash reserves are not impacted by the depreciation expense and subsequent budgeted deficit. Please refer to the Statement of Cash Flows in section 3.

## 4.4 Capital Expenditure

Capital expenditure over the 4 year period (2023-24 to 2026-27) will total \$7.579m.

The following table outlines the capital expenditure budget for 2023-24 and associated sources of funding.

CAPITAL EXPENDITURE	ACTUAL 2021-22 \$	BUDGET 2022-23 \$	BUDGET 2023-24 \$	2022-23 to 2023-24 \$ Increase/ (Decrease)	2022-23 to 2023-24 % Increase/ -Decrease
Collections	1,057,087	1,207,345	1,507,345	300,000	24.8%
IT Infrastructure	433,360	408,750	350,000	(58,750)	-14.4%
Branch Furniture, Fittings & Equipment	20,547	40,000	75,000	35,000	87.5%
Vehicle Replacement	-	35,000	-	(35,000)	-100.0%
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>1,510,994</b>	<b>1,691,095</b>	<b>1,932,345</b>	<b>241,250</b>	<b>14.3%</b>

CAPITAL EXPENDITURE	BUDGET 2023-24 \$	FUNDING SOURCES GRANTS \$	GRLC \$
Collections	1,507,345	56,981	1,450,364
IT Infrastructure	350,000	-	350,000
Branch Furniture, Fittings & Equipment	75,000	-	75,000
Vehicle Replacement	-	-	-
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>1,932,345</b>	<b>56,981</b>	<b>1,875,364</b>



## 4.5 Financial Resources

The following table summarises the key financial results for the Budget years 2022-23 and proposed 2023-24, plus the next 3 years as set out in the Strategic Resource Plan for 2024-25 to 2026-27.

KEY FINANCIAL RESULTS	BUDGET 2022-23 \$	BUDGET 2023-24 \$	PLAN 2024-25 \$	PLAN 2025-26 \$	PLAN 2026-27 \$
Operating Result - Surplus/(Deficit)	(1,420,207)	(507,382)	(493,460)	(558,039)	(577,256)
Cash And Investments	3,208,291	4,586,316	4,539,116	4,357,337	4,091,340
Net Increase/(Decrease) In Cash	1,188,058	(136,122)	(47,200)	(181,780)	(265,996)
Capital Expenditure	1,691,095	1,932,345	1,832,345	1,882,345	1,932,345

The key outcomes of the Plan are as follows:

- Financial sustainability**  
 While the operating result is a deficit from 2023-24 onwards, it is noted that this is mainly due to the cost of depreciation. Given the current rate capping environment, Member Council contributions are not sufficient to cover the depreciation expense and achieve a net surplus/deficit of zero. The increase in the size of the library network and collection requires a subsequent increase in capital expenditure to maintain the collection. The capital expenditure budget will be closely monitored in future years in order to ensure that cash reserves remain at an acceptable level;
- Cash and investments**  
 The cash balance is expected to decline across most of the SRP. Over the last 4 years, GRLC has had an average cash balance of \$4.5m. Current surplus funds are invested in Term Deposits, which achieve an interest rate higher than the standard rate on the daily transaction account; and,
- Contributions strategy**  
 Council contributions will be based on the Library Agreement formula which applies the direct costs of service points to the relevant Member Council and regional costs apportioned on a usage basis by calculating the total number of visits and loans per service point and mobile service.

## 5 FINANCIAL INDICATORS

The following table outlines a summary of budgeted financial ratios for the years 2023-24 to 2025-27. These ratios are used as a guide to assess trends in GRLC's financial health. They show that the Library must carefully manage its resources with particular emphasis on cash flow and relies heavily on the continued support of Member Councils to meet the commitments incorporated in this Strategic Resource Plan.

FINANCIAL RATIOS	BUDGET T 2023-24 \$	PLAN 2024-25 \$	PLAN 2025-26 \$	PLAN 2026-27 \$
<b>UNDERLYING RESULT %</b>  Recurrent Surplus-Deficit / Total Recurrent Income  Measures surplus/-deficit as a % of revenue.	<b>-3%</b>	<b>-3%</b>	<b>-3%</b>	<b>-3%</b>
<b>WORKING CAPITAL OR LIQUIDITY</b>  Current Assets / Current Liabilities  Assesses GRLC's ability to meet current commitments.	<b>1.67</b>	<b>1.65</b>	<b>1.59</b>	<b>1.50</b>
<b>ADJUSTED WORKING CAPITAL OR ADJUSTED LIQUIDITY</b>  Current Assets / Adjusted Current Liabilities  Where current liabilities are adjusted to reflect only the expected payments of LSL in the following year rather than the full value of the current entitlement.	<b>3.04</b>	<b>3.15</b>	<b>3.03</b>	<b>2.85</b>
<b>INVESTMENT GAP RATIO</b>  Capital Expenditure / Depreciation  Measuring GRLC's rate of replacement of assets.	<b>1.01</b>	<b>0.96</b>	<b>0.99</b>	<b>1.01</b>
<b>INVESTMENT GAP RATIOS</b>				
<b>TOTAL - Capital Expenditure / Depreciation</b>  Capital Expenditure / Depreciation	<b>1.01</b>	<b>0.96</b>	<b>0.99</b>	<b>1.01</b>
<b>COLLECTIONS</b>  Collection Capital Expenditure / Collection Depreciation	<b>0.99</b>	<b>0.99</b>	<b>0.99</b>	<b>0.99</b>
<b>IT, FURNITURE, FITTINGS &amp; EQUIPMENT</b>  IT, FF&E Expenditure / IT, FF&E Depreciation  Measuring GRLC's rate of replacement of assets.	<b>0.66</b>	<b>0.51</b>	<b>0.58</b>	<b>0.66</b>

At 30 June 2024, GRLC will have \$1.67 cents of current assets for every \$1.00 of current liabilities. This increases to \$3.04 cents when adjusted for expected long service leave payments.

The investment gap ratio highlights that GRLC is investing 99 cents on collection items to replace every \$1.00 of items written down or withdrawn. For IT, furniture and other equipment, the investment in 2023-2024 is 66 cents for every \$1.00 of value written down or written off.

## 6 FEES AND CHARGES SCHEDULE

User fees and charges are comprehensively reviewed and benchmarked with public libraries and other local businesses offering similar services. Overdue fees were removed during the 2021-22 financial year. No further changes are proposed for 2023-24, as GRLC recognises the need to support our community in recovering from the economic hardship of the pandemic.

PROPOSED 2023-24	
<b>INTER LIBRARY LOANS (ILL)</b>	
From non-GRLC public libraries	\$2.50
Where an ILL cost is charged by a non-GRLC lending library - will be charged to the library member plus postage	\$33.50 plus postage
Loans from interstate libraries	\$2.50
Book Club Kit Loans	\$10.00 per kit
<b>CHARGES FOR DAMAGED MATERIALS*</b>	
Rejacketing	\$6.50
CD & DVD case or slick replacement	\$6.50
RFID tags and barcode replacement	\$6.50
<b>CHARGES FOR LOST/TOTALLY DAMAGED ITEMS*</b>	Item cost plus \$6.50 admin fee
<b>REPLACEMENT MEMBERSHIP CARDS</b>	\$3.30
<b>PHOTOCOPYING &amp; PC PRINTING</b>	
A4 page (B&W)	\$0.30
A3 page (B&W)	\$0.60
A4 page (Colour)	\$1.00
A3 page (Colour)	\$2.00
<b>FACSIMILE</b>	
Australia - first page	\$2.00
Overseas - first page	\$5.00
Subsequent pages	\$1.00
<b>EARPHONES</b>	\$1.00
<b>USB STICK</b>	\$10.00
<b>WITHDRAWN COLLECTION ITEMS FOR SALE</b>	
Adult fiction and non-fiction	\$2.00
Children's materials and magazines	\$1.00
<b>PROFESSIONAL HERITAGE RESEARCH</b>	
Professional Research by Heritage Centre staff	\$50.00 per hour
High resolution digital or hard copy prints images from heritage collection	\$20 per image

**MEETING ROOMS:**

**BANNOCKBURN, BELMONT, COLAC, CORIO, NEWCOMB & WAURN PONDS**

**SEMINAR ROOM, LECTURE THEATRE:**

**COLAC**

Commercial/Professional user – per hour	\$55.00
Commercial/Professional user – per day	\$310.00
Not for Profit – per hour	\$40.00
Not for Profit – per day	\$235.00
Community user – per hour	\$10.00
Community user– per day	\$60.00
Audio visual equipment – commercial/professional user	Included in room hire rates
Audio visual equipment – community user	Included in room hire rates

Items marked (\*) are GST free  
All other fees and charges are inclusive of GST

## Geelong Library and Heritage Centre

The following schedule lists venue hire fees and charges for the Geelong Library and Heritage Centre spaces including commercial and discounted community hire rates.

### GEELONG LIBRARY & HERITAGE CENTRE SCHEDULE OF FEES 2023-24

VENUE	HOURLY RATE MON-FRI	HALF DAY RATE MON-FRI (UP TO 5 HRS)	FULL DAY RATE MON-FRI (UP TO 9 HRS)	WEDDINGS
Level 5 - High Ground <i>Wurdi Youang Combined Space</i> (3 hrs+)	\$190.00	\$705.00	\$1,405.00	\$1,855.00
Level 5 - High Ground <i>Wurdi Youang North</i> (min 3 hrs M-F)	\$125.00	\$515.00	\$890.00	\$1,445.00
Level 5 - High Ground <i>Wurdi Youang South</i> (min 3 hrs M-F)	\$105.00	\$435.00	\$825.00	n/a
Level 4 - Board Room (special requests only)	\$75.00	\$290.00	\$425.00	
Level 2 - Meeting Room	\$45.00	\$165.00	\$310.00	
Level 2 - Discussion Rooms (1,2,3,4)	\$35.00	\$125.00	\$250.00	
Level 1 - Activities Room (limited availability)	\$75.00	\$325.00	\$520.00	
<b>DISCOUNTS</b>				
Commercial/Business	0%			
Government/Not for Profit	25%			
Community	50%			
<b>BONDS (IF APPLICABLE)</b>				
Bond - Functions	\$500.00			
Bond - Classes/Meetings	\$100.00			
Bond - Key/Swiper	\$75.00			

Other fees will be charged at an hourly rate for cleaning, set up, technical support and Duty Manager on a cost recovery basis.

Cancellation fees will be applied where appropriate.

Usage agreements outside these fees may be made with Member Councils, Cultural Precinct and other such as the Geelong Gallery.



**Geelong Library & Heritage Centre**  
51 Little Malop Street  
T 4201 0600

**Apollo Bay**  
6 Pengilley Avenue  
T 5237 1013x

**Bannockburn**  
25-27 High Street  
T 5281 2367

**Barwon Heads**  
Barwon Heads Primary School,  
Golf Links Road  
T 5254 2143

**Belmont**  
163 High Street  
T 5243 2655

**Chilwell**  
51 Russell Street, Newtown  
T 5221 5129

**Colac**  
173 Queen Street, Colac  
T 5231 4613

**Corio**  
Cox Road (cnr Moa Street) Norlane  
T 5275 2388

**Borongook Drysdale**  
2-8 Wyndham Street  
T 5251 3855

**Geelong West**  
153A Pakington Street  
T 5229 1939

**Highton**  
Roslyn Road (cnr Belle Vue Avenue)  
T 5243 4864

**Lara**  
5 Walkers Road  
T 5282 4182

**Leopold**  
Leopold Community Hub  
31-39 Kensington Road  
T 4201 0675

**Newcomb**  
cnr Bellarine Highway & Wilsons Road  
T 5248 1802

**Ocean Grove**  
Presidents Avenue (cnr The Avenue)  
T 5255 4218

**Queenscliff**  
55 Hesse Street  
T 5258 2017

**Torquay**  
Surf City Plaza, Beach Road  
T 5261 3049

**Waurnd Ponds**  
140 Pioneer Road  
T 5244 0048

**Western Heights**  
Western Heights College,  
Vines Road, Hamlyn Heights  
T 5277 1177

**Mobile Library Stops**

- Aireys Inlet
- Anakie
- Anglesea
- Cape Clear
- Deans Marsh
- Dereel
- Enfield
- Grenville
- Haddon
- Linton
- Lorne
- Meredith
- Portarlington
- Rokewood
- Smythesdale
- St Leonards
- Winchelsea

**GEELONG REGIONAL LIBRARIES**



**Geelong Library & Heritage Centre**  
51 Little Malop Street  
Geelong Victoria 3220  
T 4201 0600

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